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| Name of Employee | | Year | |
| Job Title | Consultant | Department | Internal Medicine & Critical Care |
| Direct Report to :- | Medical Director | | |
| Knowledge, skills, abilities required | Good communication skill, Service excellence, Team player, Knowledge of medical delivery system, Knowledge of patient care systems. Passion for excellence, Integrity, Patient focus. | | |
| Key Responsibilities Clinical Care: <ul style="list-style-type: none"> Independently manage Outpatient Department (OPD) consultations, including diagnosis and treatment plans for a wide range of medical conditions. Provide intensive care to critically ill patients in the ICU, ensuring evidence-based management protocols. Conduct daily ward and ICU rounds, assessing patient progress and modifying treatment plans as necessary. Handle emergency medical situations with confidence and competence. Coordinate with multidisciplinary teams (nursing, paramedical staff, and specialists) to ensure holistic patient care. Medical Management & Procedures: <ul style="list-style-type: none"> Perform and oversee relevant diagnostic and therapeutic procedures. Monitor patients with complex medical conditions, particularly those requiring critical care support. Ensure adherence to ICU protocols, infection control practices, and patient safety standards. Supervise the use of advanced medical equipment, ventilators, and monitoring systems. Administrative & Academic Responsibilities: <ul style="list-style-type: none"> Maintain accurate and timely medical records, case histories, and discharge summaries. Guide and mentor junior doctors, residents, and ICU staff. Participate in departmental meetings, case discussions, and continuous medical education (CME) activities. Support hospital policies, accreditation processes, and clinical quality initiatives. Actively contribute as a member of NABH committees. | | | |



Patient & Family Engagement:

- Counsel patients and their families regarding diagnosis, prognosis, and treatment options.
- Ensure empathetic communication and patient satisfaction.
- Participate in hospital-led awareness and preventive health programs.

Hospital Policies & Responsibilities:

- Manage critically ill patients in Medical and Surgical ICUs as required.
- Respond promptly to emergency calls.
- Contribute to academic activities and institutional research initiatives.
- Ensure compliance with the hospital's Quality Assurance Program.
- Adhere to BMCHRC rules, regulations, and work schedules (9:00 AM – 5:30 PM).
- Undertake additional professional duties as assigned by senior management.

Prepared by:

Verified by :

Approved by:

AM-HR

Head – HR

Medical Director

I have read and clearly understood the above job description and I assure you that I will put in my best efforts to follow it.

(Signature of Doctor)